



**Public Works/Parks Safety Committee Meeting
Minutes
February 23, 2010**

Meeting called to order at 9:00 AM.

Present: Todd Drew, Sue Nett, Jeff Nieland, Tim Jacobson, Bill Basler, Mark Radtke, Vince Maas, Adam Alix, Jim Julius

Absent: Ken Popelka, Brian Tungate, Pamela Captain, Corey Gordon

A. **Approval of Minutes** – Motion to approve minutes V. Maas second B. Basler

B. Old Business

1. **EOEP Maps** – Garage Maps completed. Provided to J. Nieland and T. Jacobson to mark locations.
2. **CVMIC Award Equipment Purchase**- Summary of purchases including ladder, ice cleats, seat belt straps, hard hats, reverse alarms. S. Nett discussed \$600.00 available from the sale of axles at DPW to be used for safety equipment. 25 additional straps and 13 additional hard hats. T. Drew to obtain quotes

C. New Business

1. **Monthly Safety Topic** – “Its what we can’t see that can hurt us” regarding the importance of hand washing in preventing the spread of disease.
2. **Injury Review** – Two injuries were reported from the Parks Department:
 1. Small finger pinch while loading a log in the bucket. Proper 2 man lifting technique could have avoided this incident.
 2. Employee slipped on ice when they stepped out of the truck. Issue could have been avoided if the employee would have been wearing the ice cleats provided to all DPW / Parks employees.
3. **CDL vehicle tank endorsements** - all necessary Parks staff have tank endorsements for their CDL. All but 6 DPW employees have their tank endorsement. T. Drew to arrange study materials and arrange test.

D. Training

1. **Vehicle Safety Training** – April 27, 2010 set as primary day with April 28, 2010 set as an alternate. B. Rank and B. Stenz CVMIC will be meeting with T. Drew, J.Nieland and T. Jacobson following the safety meeting to finalize training.
2. **Respirator Fit Testing** – T. Drew informed committee members that respirator fit testing would begin in March and April for all employees with assigned negative pressure respirators.
3. **Status on Air Monitoring Computer Training** – No employees have taken the training as of yet. Training is available on the break room computer.
4. **Fall Protection / Work Zone Safety Trainings** – Information regarding these training opportunities was provided to committee members. Fall Protection will be provided in Kimberly on April 15. The Work Zone Training is only offered in Brookfield at the CVMIC office. T. Drew requested names so that they could be registered for either training.

E. Motion to adjourn made by V. Maas second S. Nett 9:35am. Next meeting March 23, 2010 @ 9:00am.